

School Improvement Team Voting

LEA or Charter Name/Number: Cumberland County Schools - 260

School Name: Benjamin Martin Elementary

School Number: 414

Plan Year(s): 2022-2023

Voting: All staff must have the opportunity to vote anonymously on the School Improvement plan

For: 56

#Against: 0

Percentage For: 100

Date Approved by Vote: 10/13/2022

School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot. Unless the local board of education has adopted an election policy, parents shall be elected by parents of children enrolled in the school in an election conducted by the parent and teacher organization of the school or, if none exists, by the largest organization of parents formed for this purpose. Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be member of the building-level staff."

Committee Position*	Name	Year Elected
Principal	Corine O. B. Warren -standing member	2020
Assistant Principal	Amanda Hefner – standing member	2019
Inst. Support Representative	Tina Baker – standing member	2019
Teacher Assistant Representative	Michael Cox	2022
Parent Representative	Hannah Eakin	2022
Parent Representative	Tatianna Smith	2022
Kindergarten Representative	Sheretta Armstrong	2022
First Grade Representative	Gretchen Brown	2022
Second Grade Representative	Michelle Corbin	2022
Third Grade Representative	Tashana McLeod	2022
Fourth Grade Representative	Rachel Jones	2021
Fifth Grade Representative	Sanna Kay Davis	2021
PreKindergarten Representative	Kimberly Burns	2022
Student Services Representative	Diane Austin	2021
Exceptional Children's Representative	Elizabeth Moon	2022
Front Office/Clerical (Bookkeeper)	Shanny Smithling	2021
Principal Intern	Tamisha Mack-Malloy	2022
Process Manager	Jeanette Hubbard	2021
SIT Chair	Erica Butler -Standing member	2020
Resource Representative	Lisa Gray	2022
Media Coordinator	Jenni Clark	2022
Instructional Coach	Christina Moore – standing member	2020
Military Family Life Counselor	Linda Sealy	2021

*Add to list as needed. Each group may have more than one representative.

Title II Plan

School: Benjamin Martin Elementary School

Year: 2022-2023

Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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Budget Amount

AMOUNT

Total Allocation:

2649.00

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 1

Teachers will participate in professional development around data. The professional development will take place during the school day and will be facilitated by the Leadership Team.

DESCRIPTION

AMOUNT

Personnel:	15 substitutes (15 X 156.09)	2341.35
Training Materials:		
Registration/Fees:		
Travel:		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow-up Activities:		
	Total for staff development 1:	2341.35

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 2

Leadership team book study. The leadership team will utilize the book The Big Book of Tools for Collaborative Teams to improve the effectiveness and impact of PLCs at Benjamin Martin Elementary School.

	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Personnel:		
Training Materials:	The Big Book of Tools for Collaborative Teams (40.74 X 7)	203.70
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow-up Activities:		
	Total for staff development 2:	285.18
		2626.53

District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team vote for your teachers to have duty free lunch by indicating yes (Y) or no (N) in the box to the right.	Y
Duty Free Planning Time	Please describe approximately how much planning time your teachers have during a week: 345 minutes (5 hours and 45 minutes)	
PBIS School	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right:	Y
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Green Ribbon
Parental/Family Engagement	Please describe your parent/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.): We have monthly parent engagement events and collaborate with Communities In Schools to provide parent engagement activities. We engage with parents via Parent Link calls, school Dojo, Facebook, Twitter, and the school's website. We also hold parent information sessions with questions and answers and post the presentations on the school's website.	
Safe and Orderly Schools	The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.	
Review of the SIP plan and notification of changes	As part of our continuous improvement process, all schools create 2-year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has changed.	